

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**FEBRUARY 22, 2023**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Perez called the meeting to order at 6:00 P.M.

**A. ROLL CALL**

Mrs. Perez - President	Mr. Zambrano	Mr. Ferraina
Mrs. Peters - Vice President	Mrs. Youngblood Brown	Mrs. Dangler
Mr. Grant	Ms. Benosky	Mr. Garlipp

Board Attorney – Robert Devaney, Esq.

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Perez, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Perez made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

C-3. **Comments from the Finance Committee Chair (APPENDIX C-1) - Mrs. Youngblood Brown**

Motion was made by Mrs. Peters, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (9), Nays (0), Absent (0)

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of January 17, 2023
- Executive Session Meeting minutes of January 17, 2023
- Regular Meeting minutes of January 18, 2023

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY2023 SEPTEMBER, FY2023 OCTOBER AND FY2023 NOVEMBER**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY 2023 September, FY2023 October and FY2023 November as listed be approved for the months ending September 30, 2022, October 31, 2022 and November 30, 2022.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: February 22, 2023



E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - SEPTEMBER, 2022, OCTOBER, 2022 AND NOVEMBER, 2022**

That the Board approve the Board Secretary's Report for the months ending September 30, 2022, October 31, 2022 and November 30, 2022 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - SEPTEMBER, 2022, OCTOBER, 2022 AND NOVEMBER, 2022**

That the Board approve the Report of the Treasurer for the months ending September 30, 2022, October 31, 2022 and November 30, 2022 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the September 30, 2022, October 31, 2022 and November 30, 2022 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of September 30, 2022, October 31, 2022 and November 30, 2022 no major account or fund have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: February 22, 2023

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mr. Garlipp, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (E6).

Ayes (8), Nays (0), Abstain (1) Mrs. Peters, Absent (0)

6. **BILLS AND CLAIMS - NOVEMBER 15 - 30, 2022, DECEMBER 9 - 29, 2022, JANUARY 31, 2023 AND FEBRUARY 1 - 22, 2023 FOR THE CITY OF LONG BRANCH**

That the Board approve the bills and claims for November 15 - 30, 2022, December 9 - 29, 2022, January 31, 2023 and February 1 - 22, 2023 for the City of Long Branch (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (9), Nays (0), Absent (0)

7. **BILLS AND CLAIMS - NOVEMBER 15 - 30, 2022, DECEMBER 9 - 29, 2022, JANUARY 31, 2023 AND FEBRUARY 1 - 22, 2023 EXCLUDING THE CITY OF LONG BRANCH**

That the Board approve the bills and claims for November 15 - 30, 2022, December 9 - 29, 2022, January 31, 2023 and February 1 - 22, 2023 excluding the City of Long Branch (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JANUARY 31, 2023**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for January 31, 2023 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JANUARY 31, 2023**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of January 31, 2023 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).



**LONG BRANCH PUBLIC SCHOOLS**

Long Branch, New Jersey

**STUDENT REGISTRATION**

(as of January 30, 2023)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				199	174	184	557			557
Kdg		10		113	101	84	308			308
1st	113	127	110				350			350
2nd	108	133	111				352			352
3rd	99	143	111				353			353
4th	104	142	108				354			354
5th	82	168	101				351			351
6th							0	361		361
7th							0	348		348
8th							0	335		335
9th							0		332	332
10th							0		402	402
11th							0		357	357
12th							0		357	357
MCI	17						17	5	16	38
CI							0		1	1
BD							0	10	16	26
LD			2				2	48	53	103
SLD							0	3	3	6
SC-LLD	44		28				72			72
AUT	24		26				50	10	21	81
Auditory Impairments			1				1			1
PD			4			33	37			37
OOD	8	0	6	0	12	3	29	10	20	59
<b>TOTAL</b>	<b>599</b>	<b>723</b>	<b>608</b>	<b>312</b>	<b>287</b>	<b>304</b>	<b>2833</b>	<b>1130</b>	<b>1578</b>	<b>5541</b>

**January 30, 2022**

School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
<b>Totals</b>	<b>576</b>	<b>814</b>	<b>592</b>	<b>343</b>	<b>276</b>	<b>303</b>	<b>2904</b>	<b>1123</b>	<b>1505</b>	<b>5532</b>

F. **SUPERINTENDENT'S REPORT**

1. **STUDENTS OF THE MONTH**

The following students have been selected as "Students of the Month";

**SCHOOL**

Amerigo A. Anastasia School  
Audrey W. Clark School  
George L. Catrambone School  
Gregory School  
High School  
Historic High School  
Joseph M. Ferraina ECLC  
Lenna W. Conrow School  
Middle School  
Morris Avenue School

**FEBRUARY**

Ryan L. Pierce  
Adrianna L. Jurkin  
Efraim G. De Oliveira  
Nathalie DeLima  
Tyler Munson & Marco Zolofra  
Aydin Nieves Starks  
Poppy M. Williams  
Adriana Y. Escalante Gonzalez  
Daniel Lopez-Lopez  
Maria Luisa Perez Lopez

2. **RECOGNITION OF STUDENT ACHIEVEMENT**

The Long Branch High School Marching Band had an amazing season. The band received first place wins in circuit competitions at South Brunswick HS, Old Bridge HS and Jackson Memorial HS. They placed 2<sup>nd</sup> at MetLife Stadium in the inaugural Ludwig/Musser Challenge with a citation for Best Visual Performance; 3<sup>rd</sup> place in NJ State Championships with a citation for Best Music; and 9th overall at USBands Division 1A Nationals with the Wave Band Color Guard placing 2<sup>nd</sup> in a side competition.

**NJSIAA NATIONAL GIRLS AND WOMEN IN SPORTS**

High School student **Jessie DeLucia** is the recipient of the NJSIAA National Girls and Women in Sports Award.

**LINKED TO LITERACY READING CHALLENGE**

The Jersey Shore (NJ) Chapter of The Links, Incorporated provided an opportunity for Long Branch Public School students in grades 1-8 to participate in a reading challenge from October to January. The following is a list of winners:

**STUDENT**

**GRADE**

Dayana Flores Santiago  
Allison Simms  
Evalisse Ortiz  
Kassandra Borrero  
Alexander Dominguez-Mercado  
Anaya Green  
Julian Esquite  
Daniel Hernandez Mendoza

1st  
2nd  
3rd  
4th  
5th  
6th  
7th  
8th

3. **SPELLDOWN WINNERS - 2022- 2023**

The following named students are the 2022-2023 Spelldown winners -

**Amerigo A. Anastasia School**

Damian Lucero	1 <sup>st</sup> place	Grade 4
Angel Paredes	2 <sup>nd</sup> place	Grade 4
Jordyn McCullers	3 <sup>rd</sup> place	Grade 4



F. **SUPERINTENDENT'S REPORT (continued)**

3. **SPELLDOWN WINNERS - 2022- 2023 (continued)**

George L. Catrambone School

Lucas Marques	1 <sup>st</sup> place	Grade 3
Yago Silva	2 <sup>nd</sup> place	Grade 3
Taevon Mitchel	3 <sup>rd</sup> place	Grade 5

Gregory School

Nicholas Goncalves	1 <sup>st</sup> place	Grade 4
Janice Medina Perez	2 <sup>nd</sup> place	Grade 4
Valentina Coutinho	3 <sup>rd</sup> place	Grade 4

Middle School

Flynn Worth	1 <sup>st</sup> place	Grade 6
Jacob Mendoza	2 <sup>nd</sup> place	Grade 8
Belen Solar-Alvarado	3 <sup>rd</sup> place	Grade 8

4. **DISTRICT EMPLOYEES OF THE MONTH**

The following staff have been selected as "District Employees of the Month" **FEBRUARY**

a. **EDUCATOR OF THE MONTH**

Ellyn Bissey, Teacher, Long Branch Middle School

b. **SUPPORT STAFF OF THE MONTH**

Stephane Moise, Safe School, George L. Catrambone School

5. **RECOGNITION OF ACHIEVEMENT**

**MARKUS RODRIGUEZ**, Director of Diversity, Equity & Inclusion has been selected as a 2023 Honoree for the 37th Annual Wilbur Ray Scholarship Program. He will be honored at the scholarship dinner hosted by Brookdale Community College on March 31, 2023.

6. **SCHOOL PRESENTATION**

**Gregory School**

We like to consider Gregory Elementary School as the heart of the Long Branch Community. Located at the center of our great City, the Gregory School has always been on beat with the pulse of our community and a guide for excellence with our students. As the heart, we supply life to our community. Our students and staff consistently infuse SEL education and bring focus to the unique contributions of each member of our family. We recognize, welcome, honor and celebrate the diverse cultures throughout the Gregory School and greater Long Branch Community. You can see this through class research projects such as Mrs. MacDonald's students' presentation on Native Americans and Respect for the Natural Environment. Or you can stop by Mr. Robert's and Ms. Callano's students' presentations on Eastern Cultures. We come together for school-wide assemblies highlighting Hispanic Heritage and Black History where students and staff collaborate on ways to highlight the pride they feel in their identity. We welcome our community into our school to celebrate traditions like our Winter Concert. All the while, our students educate themselves on their Civic Responsibilities and develop an understanding on how their actions can support change for the greater good so that they can continue to make their imprint on our City. Please join me in celebrating these activities and the contributions of our Gregory School students, we look forward to what the future holds.

F. **SUPERINTENDENT'S REPORT (continued)**

7. **AWARDING OF TENURE CERTIFICATES**

The Board and I would like to extend our congratulations to the following staff members who have attained tenure in the Long Branch Public Schools:

**PUPIL PERSONNEL OFFICE**

Presented by: Dr. JanetLynn Dudick, Assistant Superintendent of Schools

**TIFFANI KURTZ**

School Psychologist

**JESSICA RODRIGUEZ**

Attendance Officer, PreK-5

**SCHOOL-BASED YOUTH SERVICES**

Presented by: Nikkia Blair, Supervisor for School Counseling Services

**KARINA McINTYRE**

School Social Worker

**HIGH SCHOOL**

Presented by: Vincent Muscillo, Lead Principal

**ANABELA FRAZAO**

Secretary

**LATERA BROWN**

Secretary

**SUSANA ABREU**

Teacher

**KRISTEN CLARKE**

Teacher

**MELISSA COOPER**

Teacher

**GRAHAM HUGGINS-FILOZOF**

Teacher

**MARC HYNDSMAN**

Teacher

**CONNOR KEATING**

Teacher

**MICHAEL PADOVANI**

Teacher

**VITO TERRANOVA**

Teacher

**MIDDLE SCHOOL**

Presented by: Christopher Volpe, Lead Principal

**JESSICA DeLISA**

Teacher

**MARY CATHERINE ROCCA**

Teacher

**ELLYN BISSEY**

Teacher

**SANDRA RAHILLY**

Teacher

**GREGORY SCHOOL**

Presented by: Nikolas Greenwood, Principal

**NIJAH PIZZARO**

Secretary

**AMANDA SILLER**

Teacher

**AMARYLLIS HERRERA**

Teacher



G. **GENERAL ITEMS**

**Comments from the Athletics Committee Chair - APPENDIX G-1**

Mrs. Perez briefed the Board regarding discussions held by members of the Athletics Committee. Those items are contained in the agenda under **APPENDIX G-1**.

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (G1 – G9).

Ayes (9), Nays (0), Absent (0)

1. **APPROVAL TO PARTICIPATE IN A COOPERATIVE PRICING AGREEMENT WITH MOESC**

That the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, on February 22, 2023 the governing body of the Long Branch Board of Education, County of Monmouth, State of New Jersey, pursuant to N.J.A.C. 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

**NOW THEREFORE BE IT RESOLVED** as follows:

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.6(a), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency,

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This Resolution shall take effect immediately upon passage.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: February 22, 2023

G. **GENERAL ITEMS (continued)**

2. **APPROVAL TO FILE THE FY2024 IMPACT AID APPLICATION**

That the Board approve the filing of the FY2024 Impact Aid application at an amount to be determined.

That the Board authorize **Alisa Aquino, Director of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

3. **APPROVAL OF TRANSPORTATION JOINTURE WITH DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCF)**

That the Board approve/ratify transportation to/from the Long-Term Care Unit at Children's Specialized Hospital in Toms River, NJ to DCF Regional School, Toms River NJ in care of The Department of Children and Family Services for student (ID# 20325221) at a cost of \$75 per diem for 365 days, from July 1, 2022 until June 30, 2023 at a cost not to exceed \$27,375.

4. **APPROVAL TO ESTABLISH THE TIFFANY L. RAWLS-DILL PERSEVERANCE SCHOLARSHIP**

That the Board approve the establishment of the Tiffany L. Rawls-Dill Perseverance Scholarship in the amount of \$500 to be awarded annually. The criteria includes awarding the scholarship to a student who resides in Long Branch Public Housing or is classified as a homeless student, is actively involved in extracurricular activities/clubs/sports, maintains a GPA of a C or higher, has been accepted to a post-secondary educational/vocational/technical institution and submits a short essay or video presentation to demonstrate how the student has proven to overcome and persevere through difficult life challenges.

5. **APPROVAL TO ESTABLISH THE MAZZA FAMILY SCHOLARSHIP**

That the Board approve the establishment of the Mazza Family Scholarship in the amount of \$250 to be awarded annually. The criteria includes awarding the scholarship to a student who participates in Track and Field, maintains a minimum GPA of 2.5, demonstrates leadership potential, positive attitude, compassion and collaborates well with their fellow students, teachers and community and has been accepted to a 2 or 4 year institution of higher education.

6. **APPROVAL TO MODIFY THE IRENE RITTER SCHOLARSHIP**

That the Board approve the modification of the Irene Ritter scholarship to provide scholarships to five graduates for a total of \$17,500. The award will be presented to graduates who have been accepted to and enrolled in institutions of higher education; two (2) students enrolling in a four year college or university will each receive a \$5,000 award; three (3) students enrolling in a two year college will each receive \$2,500.

7. **APPROVAL TO MODIFY THE THEODORA APOSTOLACUS SCHOLARSHIP**

That the Board approve the modification of the Theodora Apostolacus scholarship by reducing the award amount from \$1,000 to \$500 and adding to the criteria of the award that the student plans to continue their studies in the field of education.



G. **GENERAL ITEMS (continued)**

8. **APPROVAL TO ESTABLISH THE CAMACHO FAMILY PUBLIC SERVICE SCHOLARSHIP**  
That the Board approve the establishment of the Camacho Family Public Service Scholarship to two students in the amount of \$250 each to be awarded annually. The criteria includes awarding the scholarship to students who are members of the National Honor Society; participates in the sport of baseball; is in good standing with a minimum GPA of 2.5; demonstrates leadership potential; positive attitude; compassionate and collaborates with his/her fellow students, teachers and community, has been accepted to a 2 or 4 year institution of higher education and plans to pursue a degree in either education, law enforcement or law.
9. **APPROVAL TO ESTABLISH THE LESLIE ASCH MEMORIAL SCHOLARSHIP**  
That the Board approve the establishment of the Leslie Asch Memorial Scholarship to one student in the amount of \$500 to be awarded annually. The award will be presented to a graduate who is a participant in the band or orchestra and will be attending a two or four year college or university or a trade school.

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (G10 – G12).

Ayes (9), Nays (0), Absent (0)

10. **APPOINTMENT OF PROFESSIONAL SERVICES**  
That the Board approve the following resolution.

**RESOLUTION**

**WHEREAS**, the Public School Contracts Law (N.J.S.A. 18A:18A-5 et. seq.) states that the awarding of a contract for "Professional Services" without competitive bidding requires a statement of supporting reasons for award in a resolution adopted at a public meeting, and

**WHEREAS**, the Board of Education of the City of Long Branch in the County of Monmouth hereby appoints, the following professional services for a period of March 1, 2023 through January 3, 2024 at a fee not to exceed \$75,000 (pro-rated).

- **Health Care Broker**
  - Arthur J. Gallagher

**NOW, THEREFORE, BE IT RESOLVED**, the foregoing appointment is made without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law (N.J.S.A. 18A:18A-5 et seq.) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services requires knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Additionally under P.L.2005, c.271,s.2, any contract awarded in excess of \$17,500 outside the bid process must be accompanied by c.271 Political Contribution Disclosure Form prior to the award of contract.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: February 22, 2023

G. **GENERAL ITEMS (continued)**

11. **APPROVAL TO ACCEPT NEW JERSEY CLEAN ENERGY PROGRAMS GRANT**

That the Board approve the acceptance of the School and Small Business Ventilation and Energy Efficiency Verification and Repair Program through the New Jersey Clean Energy Program grant in the amount of \$4,802,670. The locations included in the program are the High School, Middle School, Gregory School and Joseph M. Ferraina Early Childhood Learning Center. Further That the Board approve H2M to prepare all of the architect and engineering drawings for the locations in an amount not to exceed \$415,200.

12. **GIFTS TO SCHOOL**

That the Board accept the gifts to schools indicated - **APPENDIX G-2.**

H. **PERSONNEL ACTION**

**Comments from the Governance Committee Chair (APPENDIX H-1) – No report**

Motion was made by Mrs. Peters, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H1 – H7).

Ayes (9), Nays (0), Absent (0)

1. **SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION**

That the Board approve the suspension with pay of employee (ID#5168), an Instructional Assistant, effective January 23, 2023 - **APPENDIX H-2.**

2. **SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION**

That the Board approve the suspension with pay of employee (ID#8837), an Instructional Assistant, effective January 31, 2023 - **APPENDIX H-3.**

3. **SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION**

That the Board approve the suspension with pay of employee (ID#6967), a Teacher, effective February 7, 2023 - **APPENDIX H-4.**

4. **SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION**

That the Board approve the suspension with pay of employee (ID#8617), a Teacher, effective February 9, 2023 - **APPENDIX H-5.**

5. **REINSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

That the Board reinstate suspended employee (ID#8837), an Instructional Assistant, effective February 6, 2023 - **APPENDIX H-6.**

6. **TERMINATION OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

That the Board approve the termination of suspended employee (ID#7961), a District Technician, effective February 3, 2023 - **APPENDIX H-7.**



H. **PERSONNEL ACTION (continued)**

7. **RESCIND - CONTRACTUAL POSITIONS**

That the Board rescind the employment contract for the following individuals:

**TERRENCE KING**, Elementary Teacher, effective February 21, 2023.

**DEAN MARCIANO**, Full Time Bus Driver, effective January 19, 2023.

**ADRIANA MENINO**, Instructional Assistant, effective January 19, 2023.

Motion was made by Mr. Garlipp, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H8 – H11).

Ayes (9), Nays (0), Absent (0)

8. **RESIGNATION - CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

**JAMES BROWN**, High School Lead Principal, effective January 27, 2023.

**NICHELLE DOUGLAS**, Teacher, effective June 30, 2023.

**SAMANTHA MONTOSA**, Instructional Assistant, effective June 30, 2023.

**ROY PALIJARO**, Teacher, effective April 14, 2023.

**REBECCA SNYDER**, Teacher, effective April 14, 2023.

9. **RETIREMENT - CONTRACTUAL POSITION**

That the Board accept the retirement of the following individuals:

**TERRY JOHNSON**, Safe School Environment Person/Corridor Aide, effective May 1, 2023.  
Mr. Johnson has a total of 20 years of service.

**JOSE A. MARQUEZ**, Safe School Environment Person/Corridor Aide, effective July 1, 2023.  
Mr. Marquez has a total of 29 years of service.

10. **RESIGNATION - STIPEND POSITIONS**

That the Board accept the resignation of the following individual:

**NICOLE CATALANO**, Drug Free Club Advisor, effective March 3, 2023.

**NICOLE CATALANO**, Natural Helpers Club Advisor, effective March 3, 2023.

11. **STAFF TRANSFERS - 2022 - 2023 SCHOOL YEAR**

That the Board approve the transfers of the following individuals:

**JESSICA MATOS**, from Middle School Teacher to High School Teacher, effective February 8, 2023.

H. **PERSONNEL ACTION (continued)**

Motion was made by Mr. Garlipp, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following item (H12).

Ayes (9), Nays (0), Absent (0)

12. **APPOINTMENT OF CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines included but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may change as district needs develop:

**MARISA ALEXOPOULOS**

ELA Teacher  
High School  
BA, Step 4  
\$58,261.00

Certification: Teacher of English  
Education: Saint Peter's University  
Replaces: Maria Davi-Donnelly (Resignation)  
(Acct. # 15-140-100-101-000-15-00, 15-140-100-101-000-01-00)  
(UPC # 0159-01-ENGLS-TEACHR)  
Effective: *Pending Pre Employment Physical and Fingerprints\**

**GRETCHEN DAVIDIAN**

ESL Teacher  
George L. Catrambohe  
MA, Step 3  
\$61,511.00

Certification: Teacher of English as a Second Language  
Education: East Carolina University  
Replaces: Giana De Sarno (Resignation)  
(Acct. # 15-240-100-101-000-09-60) (UPC # 1567-09-SPEDELL-TEAC)  
Effective: *Pending Pre Employment Physical and Fingerprints\**

**MARGARET DEGROAT**

Special Ed ELA Teacher  
Middle School  
MA, Step 3  
\$61,511.00

Certification: Teacher of Students with Disabilities, Teacher of English  
Education: Rowan University  
Replaces: Dana Noon (Resignation)  
(Acct. # 15-213-100-101-000-02-00) (UPC # 0327-02-MSGR7-TEACHR)  
Effective: *Pending Pre Employment Physical and Fingerprints\**



H. **PERSONNEL ACTION (continued)**

12. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**CHELSEY FOLEY**

1 Yr. Leave Replacement Teacher  
Gregory  
BA, Step 1  
\$56,011.00

Certification: Elementary Teacher Gr. K-6  
Education: Monmouth University  
Replaces: Stephanie Dixon (On Leave)  
(Acct. # 15-120-100-101-000-07-00) (UPC # 1640-07-TEMP-UPC)  
Effective: *Pending Pre Employment Physical and Fingerprints\**

**JANNA MONTAGUE**

Bilingual Teacher  
George L. Catrambone  
BA, Step 1  
\$56,011.00

Certification: Teacher of English as a Second Language  
Education: Monmouth University  
Replaces: Diana Panora (Resignation)  
(Acct. # 15-240-100-101-000-09-06) (UPC # 1510-09-BILNG-TEACHR)  
Effective: *Pending Pre Employment Physical and Fingerprints\**

**EMILY MALOOL**

Special Ed Math Teacher  
High School  
BA, Step 1  
\$56,011.00

Certification: Teacher of Mathematics, Teacher of Students with Disabilities  
Education: Monmouth University  
Replaces: Alyssa Tavernise (Resignation)  
(Acct. # 15-213-100-101-000-01-00) (UPC # 0122-01-SERSR-TEACHR)  
Effective: *Pending Pre Employment Physical, Fingerprints & Certification\**

**JONATHAN PERALTA**

1 Yr. Leave Replacement ELA Teacher  
High School  
BA, Step 1  
\$56,011.00

Certification: Teacher of English  
Education: Monmouth University  
Replaces: Jennifer Elgrim (Retirement)  
(Acct. # 15-213-100-101-000-01-00) (UPC # 0126-01-SERSR-TEACHR)

H. **PERSONNEL ACTION (continued)**

12. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**JESSICA STOS**

Substance Abuse Counselor  
High School  
MA, Step 1  
\$60,011.00

Certification: Substance Abuse Counselor  
Education: Monmouth University  
Replaces: Nicole Catalano (Resignation)  
(Acct. # 15-000-218-104-000-01-00) (UPC # 0167-01-GUIDN-TEACHR)  
Effective: *Pending Pre Employment Physical & Fingerprints\**

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following items (H13 – H15).

Ayes (8), Nays (1) Mr. Ferraina, Absent (0)

13. **APPOINTMENT OF HISTORIC HIGH SCHOOL PRINCIPAL**

That the Board approve the following named individual as Principal:

**JEREMY MARTIN**, Principal at the Historic High School at \$103,000.00, effective February 23, 2023.

Replaces: Vincent Muscillo (Reassignment)  
(Acct. # 15-000-240-103-000-15-00) (UPC # 1486-15-HSCAP-ADCPR)

14. **APPOINTMENT OF ED TECH SPECIALIST**

That the Board approve the following named individual as Ed Tech Specialist:

**ALEXANDER ISAACS**, Ed Tech Specialist at District at \$80,000.00, effective Pending Pre Employment Physical & Fingerprints\*.

Replaces: Neil Mastroianni (Resignation)  
(Acct. # 20-270-200-100-000-20-00, 11-000-221-102-000-12-00)  
(UPC # 1517-12-EDTCH-SEPC12)

15. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS**

That the Board approve the following named individuals as an Instructional Assistants:

**ANDREA COLBERT**, Audrey W. Clark School at Step 1 \$20,384.00, effective Pending Pre Requirements\*.

Replaces: Jacob Jones (Resignation)  
(Acct. # 15-209-100-106-000-06-00) (UPC # 1399-06-HSACH-PARAPF)

**NAKIHYA LEE**, Audrey W. Clark School at Step 1 \$20,384.00 + \$250 Stipend for BA, effective Pending Pre Requirements\*.

Replaces: Ja'Londa Boyd (Resignation)  
(Acct. # 15-190-100-106-000-06-00) (UPC # 1326-06-HSACH-PARAPF)



H. **PERSONNEL ACTION (continued)**

Motion was made by Mr. Garlipp, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H16 – H24).

Ayes (9), Nays (0), Absent (0)

16. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

That the Board approve/ratify the following annual district stipend positions listed below:

**DISTRICT**

**Before/Afterschool Bus Aides** \$14.13/hr.

Ta'Tyana Snelling

(Substitutes): Mariana Moreno, Christopher Sanchez, Valerie Browning

**Bilingual After School Tutorial Teachers** \$25.00/hr.

Michael Dombrowiecki, Elizabeth Lundberg, Yessika Moreno

**Bilingual After School Tutorial Lead Teachers** \$29.21/hr.

Michael Dombrowiecki, Laura Iandoli, Elizabeth Lundberg, Yessika Moreno

**Building Security** \$15.45/hr.

Brenda Williams

**STEAM Program Substitute Teachers** \$24.21/hr.

Valerie Browning, Darlene Santos

**STEAM Program Safe School Environmental Person** \$15.00/hr.

Shatika Wallace

**ELEMENTARY**

**Breakfast Monitors** \$13.50/session

(AAA): Carlos Gomez

**MIDDLE SCHOOL**

**6th Period** \$4,635.00

Doreen Ortega

**Lunch Monitor** \$22.00/session

John Sneddon

**HIGH SCHOOL**

**Class Advisor - Grade 11** \$2,987.00

Devon Mazza

H. **PERSONNEL ACTION (continued)**

17. **BILINGUAL INSTRUCTIONAL ASSISTANT STIPEND - 2022 - 2023 SCHOOL YEAR**

That the Board approve/ratify the bilingual instructional assistant stipend as listed:

Miguel Espinosa, Lizbeth Flores Lucero \$550.00/each

18. **REMUNERATION OF INSTRUCTIONAL ASSISTANT STIPEND 2022-2023 SCHOOL YEAR**

That the Board approve the remuneration of instructional assistants stipend as listed, effective February 1, 2023:

Essence Davis \$250.00

19. **FUNDED STIPEND POSITIONS - 2022 - 2023 SCHOOL YEAR**

**ELEMENTARY**

**Before/After School Extended Learning Program Teachers (Title I)** \$26.00/hr.

(AAA): Jillian Clemente, Dana Hochstaedter

(JMF): Leah Roberts

**HIGH SCHOOL**

**Before/After School Extended Learning Program Teachers (Title I) -  
LBHS Saturday Morning Intervention Tutoring** \$26.00/hr.

Daniel Buhler

20. **HIGH SCHOOL SUMMER PART-TIME AND STIPEND POSITIONS - SUMMER 2023**

That the Board approve/ratify the following part-time and stipend positions:

**High School Program Facilitator** \$31.43/hr.

March 1st - June 15th (25 flexible hours for Summer Program planning purposes)

July 5th - August 11th (Summer Program)

Gareth Grayson

21. **MIDDLE SCHOOL SUMMER PART-TIME AND STIPEND POSITIONS - SUMMER 2023**

That the Board approve/ratify the following part-time and stipend positions:

**Middle School Program Facilitator** \$31.43/hr.

March 1st - June 15th (25 flexible hours for Summer Program planning purposes)

July 5th - August 11th (Summer Program)

Ellyn Bissey

**Middle School Program Planner** \$31.43/hr.

March 1st - June 15th (25 flexible hours for Summer Program planning purposes)

July 5th - August 11th (Summer Program)

Kristin Circelli



H. **PERSONNEL ACTION (continued)**

22. **ELEMENTARY K-5 STEAM SUMMER PART-TIME AND STIPEND POSITIONS - SUMMER 2023**

That the Board approve/ratify the following part-time and stipend positions:

**STEAM Elementary Program Director** \$31.43/hr.

March 1st - June 15th (90 flexible hours for Summer Program planning purposes)

July 5th - August 11th (Summer Program)

Elizabeth Muscillo

**STEAM Elementary Program Facilitators** \$31.43/hr

March 1st - June 15th (25 flexible hours for Summer Program planning purposes)

July 5th - August 11th (Summer Program)

Lauren Sweet, Suraya Kornegay, Edna Newman, Cheryl Martin, Stephanie Pragosa

23. **EARLY CHILDHOOD STEAM SUMMER LEARNING PART-TIME AND STIPEND POSITIONS - SUMMER 2023**

That the Board approve/ratify the following part-time and stipend positions:

**STEAM Early Childhood Facilitators/Coordinators** \$31.43/hr.

March 1st - June 15th (25 flexible hours for Summer Program planning purposes)

July 5th - August 11th (Summer Program)

Laura Bland, Francine Marucci

24. **EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2023**

That the Board approve/ratify the following part-time and stipend positions:

**ESY Facilitator** \$31.43/hr.

March 1st - June 15th (90 flexible hours for Summer Program planning purposes)

July 5th - August 11th (Summer Program)

Maureen Hague

Motion was made by Mrs. Peters, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H25 – H34).

Ayes (7), Nays (0), Abstain (2) Mrs. Perez and Mr. Garlipp, Absent (0)

25. **CHANGE IN TRAINING LEVEL 2022-2023 SCHOOL YEAR**

That the Board approve/ratify the change in training level for the following individuals, effective March 1, 2023:

**LAURA BLAND**, Early Childhood Teacher, moving from BA+30 to MA on the teacher's salary guide.

**JESSICA DOUGHERTY**, Middle School Teacher, moving from BA+30 to MA on the teacher's salary guide.

**CHAD KING**, High School Teacher, moving from BA+30 to MA on the teacher's salary guide.

**KIMBERLY WALKER**, Preschool Teacher, moving from MA to MA+30 on the teacher's salary guide.

**MOLLY WARNER**, Elementary Teacher, moving from MA to MA+30 on the teacher's salary guide.

H. **PERSONNEL ACTION (continued)**

26. **APPOINTMENT OF SUBSTITUTES FOR THE 2022-2023 SCHOOL YEAR**

That the Board approve/ratify the following substitutes for the 2022-2023 school year:

**SUBSTITUTE INSTRUCTIONAL ASSISTANTS - PENDING FINGERPRINTS\***

Jessica Dougherty

**SUBSTITUTE CUSTODIANS - PENDING FINGERPRINTS\***

Steven Collins\*, Willington Fabre\*, Citerne Germaine\*, Ramon Leon Pena\*, Gerald Reilly\*

**SUBSTITUTE NURSE - PENDING FINGERPRINTS\***

Alexandra Marchese\*

**SUBSTITUTE TEACHERS - PENDING FINGERPRINTS\***

Nicolas Babic\*, Shane Baker, Johanis Bonilla\*, Kobe Brown, Lisa Cureton\*, Jessica Dougherty, Alexa Kopczynski\*, Mike Paolazzi\*

27. **ATTENDANCE AT CONFERENCES/MEETINGS**

That the Board approve the attendance of the staff members at the conferences listed - **APPENDIX H-8.**

28. **STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2022 - 2023 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

**Rutgers University**

Jack Stoval

Long Branch Middle School

**May 2023-December 2023**

Karina McIntyre

29. **TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR**

That the Board approve the following individual to assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term:

**LOCATION:**

High School

**TEACHER:**

William Rohr

**MENTOR:**

Timothy Farrell

30. **TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR**

That the Board approve the following individual to assume the position of Mentor at a rate of \$550 annually for a 1 year term:

**LOCATION:**

Lenna W. Conrow

**TEACHER:**

Olivia Teufel

**MENTOR:**

Tracy McMahon

31. **TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR**

That the Board approve the following individual to assume the position of Mentor at a rate of \$1000 annually for a 1 year term:

**LOCATION:**

High School

**TEACHER:**

Charles Booth

**MENTOR:**

Stacie Broderick



H. **PERSONNEL ACTION (continued)**

32. **FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-9**.

33. **POLICIES AND REGULATIONS - FINAL READING ALERT 229**

The new Policies and revised Policies and Regulations as listed on the attachment are being presented to the full Board for a Final Reading. - **APPENDIX H-10**.

34. **APPROVAL TO CHARGE SALARIES TO FEDERAL GRANTS FOR FY2023**

That the Board approve/ratify the following individual and their respective allocation of federal salaries to be charged to the Federal ESSER II Learning Acceleration Grant for FY2023 as listed:

<b><u>Name</u></b>	<b><u>Grant</u></b>	<b><u>Amount</u></b>
Elizabeth Muscillo	ESSERII Learning Accel	\$89,611

I. **STUDENT ACTION**

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (I1 – I10).

Ayes (9), Nays (0), Absent (0)

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1**.

2. **APPROVAL OF STUDENT SAFETY DATA SYSTEM REPORTS**

That the Board approve the Student Safety Data System Reports from September 1, 2022 through December 31, 2022 - **APPENDIX I-2**.

3. **FIELD TRIP APPROVALS**

That the Board approve the Field Trips indicated (which will be labeled **APPENDIX I-3** and made part of the permanent minutes upon Board approval).

4. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2022 - 2023 SCHOOL YEAR**

That the Board approve/ratify the placement/termination of home instruction for the 2022 - 2023 school year for the students listed on **APPENDIX I-4**.

5. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2022 - 2023 SCHOOL YEAR**

That the Board approve the following atypical out of district students for placement and transportation for the 2022 - 2023 school year:

**HAWKSWOOD SCHOOL**

Eatontown, N.J.

Tuition: \$35,984.88

Transportation:

Effective Dates: 1/23/23-6/15/23

ID#:20270768, classified as Eligible for Special Education & related services

I. **STUDENT ACTION (continued)**

5. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2022 - 2023 SCHOOL YEAR (continued)**

**HARBOR SCHOOL**

Eatontown, N.J.

Tuition: \$34,576.36

Extraordinary Aid: \$14,833.00

Transportation:

Effective Dates: 1/30/23-6/15/23

ID#: 20266179, classified as Eligible for Special Education & related services

**BURLINGTON COUNTY SPECIAL SERVICE SCHOOL DISTRICT**

Burlington, N.J.

Tuition: \$1,809.75

Transportation:

Effective Date: 1/24/23-6/15/23

ID#: 90850078, classified as Eligible for Special Education & related services

6. **RECOMMENDATION FOR OUT OF DISTRICT GENERAL EDUCATION STUDENT FOR PLACEMENT FOR 2022-2023 SCHOOL YEAR**

That the Board approve the following out of district general education student for the 2022 - 2023 school year:

**COASTAL LEARNING**

Howell, N.J.

Tuition: \$49,468.32

Transportation:

Effective Dates: 11/7/22-6/15/23

ID#: 91200004

7. **RECOMMENDATION FOR ATYPICAL HOMELESS TUITION-IN STUDENT FOR PLACEMENT FOR THE 2022 - 2023 SCHOOL YEAR**

That the Board approve/ratify the following homeless tuition-in student for placement for the 2022 - 2023 school year:

**OCEANPORT SCHOOL DISTRICT**

Student ID#: 20309281

Placement: George L. Catrambone School

Tuition: \$9,385.60

Effective: 1/24/2023

8. **RECOMMENDATION FOR ATYPICAL TUITION-IN STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2022-2023 SCHOOL YEAR**

That the Board approve the following atypical tuition-in student for placement and transportation for 2022-2023 school year.

Student ID#: 20249244

Placement: Audrey W. Clark School

Tuition: \$56,294.18

Effective Date: 12/12/22

Student ID#: 20265911

Placement: Audrey W. Clark School

Tuition: \$48,079.00

Effective Date: 2/3/23



I. **STUDENT ACTION (continued)**

9. **CONTRACT FOR EDUCATIONAL SERVICES PROVIDED BY THE NEW JERSEY COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED**

That the Board approve the contract by the New Jersey Commission for the Blind and Visually Impaired to provide educational services for the following students. The services are based upon student assessment, functional vision, educational needs and skill development. The agreement shall be in effect from September 1, 2022 through June 30, 2023. The Commission agrees to provide services as follows:

Level of Service: 1	ID# 09500208	\$2,200.00
Level of Service: 1	ID# 110650014	\$2,200.00
Level of Service: 1	ID# 20281213	\$2,200.00
Level of Service: 1	ID# 20357543	\$2,200.00
Level of Service: 1	ID# 20328463	\$2,200.00
Level of Service: 2	ID# 20326044	\$5,250.00

10. **CORRECTIONS / REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

January 18, 2023

**CONFERENCES**

Heidy Castillo, Supervisor Bilingual PreK-5, to attend NJTESOL/NJBE Spring Conference 2023, Sponsored by TESOL/NJBE, on May 23 & 24, 2023, to be held at the Hyatt Regency Hotel, New Brunswick, NJ for \$595.00. It should have read May 23, 24, & 25, 2023 for \$615.00.

November 16, 2022

**FAMILY/MEDICAL LEAVE OF ABSENCE**

EMP ID 8660, Middle School teacher should have read the following: use of sick days from February 15, 2023 to February 21, 2023, use of urgent business day for February 22, 2023 and use of unpaid days from February 23, 2023 to June 30, 2023.

EMP ID 6936, George L. Catrambone School teacher should have read the following; use of sick days from December 5, 2022 to March 8, 2023 and use of unpaid days from March 9, 2023 to June 30, 2023.

October 19, 2022

**CONFERENCES**

Francisco Rodriguez, Superintendent of Schools to attend AASA Live Well Lead Well Conference, Sponsored by AASA on February 15, 16, 17, & 18, 2022 at the NCE Exhibit Hill, San Antonio, Texas. It should have read February 15, 16, 17, & 18, 2023.

August 31, 2022

**APPROVAL OF HALF DAY SCHEDULE - MIDDLE SCHOOL AND HIGH SCHOOL TESTING**

That the Board approve a half day schedule for Middle School students who will be state testing on May 2, 3, 4 and 5, 2023 and High School students who will be state testing on May 2, 3 and 4, 2023. This should have read Middle School and High School students who will be state testing on May 2, 3, 4 and 5, 2023.

10. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

July 27, 2022

**APPOINTMENT OF CERTIFIED STAFF**

Emily Magrini, 1 Year Leave Replacement Speech/Language Specialist, MA, Step 1 at \$60,011.00. This should have read MA+30, Step 1 at \$61,511.00.

**J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Alex Smiga  
35 Lippincott Avenue  
Long Branch, NJ

Mr. Smiga stated that on behalf of the LBSEA he wanted to thank the Board and the office of Diversity, Equity and Inclusion for collaborating with the Bilingual Parent Advisory Committee.

**K. ADJOURNMENT – 6:32 P.M.**

There being no further discussion, motion was made by Mr. Garlipp, seconded by Mrs. Peters and carried by roll call vote that the Board adjourn the meeting at 6:32 P.M.  
Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary



**FINANCE COMMITTEE AGENDA  
TUESDAY, JANUARY 17, 2023  
350 INDIANA AVENUE  
LONG BRANCH, NEW JERSEY  
5:00 P.M.**

**MINUTES**

**COMMITTEE MEMBERS**

Tasha Youngblood Brown, Chairperson  
Violeta Peters  
Armand Zambrano  
Theresa Dangler

**ADMINISTRATORS**

Francisco E. Rodriguez  
Peter E. Genovese III  
Nancy L. Valenti

The following information was highlighted at the Finance Committee Meeting:

1. Financial Management

- F10 – General Fund (General Operations)
- F20 – Special Revenue Funds (Grants)
- F30 – Capital Projects Fund (Proceeds from a Bond Referendum)
- F40 – Debt Service Fund (Payback of Bonds)
- F50 – Permanent Fund (Endowment) - None
- F60 – Enterprise Fund (Food Service Activity)
- F70 – Internal Service Fund (Self Insured Medical Activity)
- F80 – Trust Funds (Scholarships)
- F90 – Agency payments and Student Funds

a. The Committee reviewed the following and are presented for full Board Approval:

- i. Bills & Claims
- ii. Scholarship account balance – November \$ 414,554.10
- iii. Student Fund Balances – November:
  - 1. Pre-Schools \$ 148.61
  - 2. Elementary Schools \$ 7,177.32
  - 3. Middle School \$ 32,499.97
  - 4. High School \$ 85,593.56
  - 5. Athletic Fund \$ 25,906.93
- iv. Scholarship account balance – December \$ 432,071.96
- v. Student Fund Balances – December:
  - 1. Pre-Schools \$ 148.74
  - 2. Elementary Schools \$ 7,138.62
  - 3. Middle School \$ 33,084.17
  - 4. High School \$ 81,072.87
  - 5. Athletic Fund \$ 25,590.28

2. Current Budget Update

- a. Bid for Refuse – ready to award
- b. RFP for Professional services – All opened, review process starts
  - i. Health Care Broker

3. Long Term Planning

- a. Review – acquiring additional space
- b. Negotiations progressing
- c. Review – FY24 Budget Calendar

4. Grants update

- a. Excel Chart

5. Current Health Plan

Service	October	November	December
Doctor / Nurse Practitioner	362	247	
Prescription Dispensed	116	79	
Physical Therapy	48	32	
Lab visits	118	60	
Customer Services	203	153	
Chiropractic Services	44	28	
Acupuncture	10	4	
Behaviorist Visits	5	1	
X-Ray	27	27	
Telemedicine/Telephone	103	133	
Covid Test /Vaccine	58	157	

- a. Reimbursement from Integrity Health under the State Health Benefits Plan update.
- b. Administration paid back the 2-month deferral for premiums.
- c. Waiting on the audit to determine the amount of funds left over from F70





# MINUTES

## ATHLETICS COMMITTEE MEETING

Monday, February 8, 2023 - 5:00pm  
540 Broadway, Long Branch, NJ 07740

### COMMITTEE MEMBERS:

Luci Perez: Chair  
Violeta Peters  
Theresa Dangler  
Tasha Youngblood Brown

### ADMINISTRATORS:

Francisco E. Rodriguez.  
Frank W. Riley  
Jason M. Corley, CMAA

1. Fall 2022 End of Season Report: (Handout)
2. NJSIAA
  - **Girls Flag Football Committee**
  - **DEI committee: Officials' implicit bias training program**
    - Reviewed and implemented in May for next year
  - **Football Committee Meeting updates**
    - Official Start Date: August 9, 2023
    - Heat Acclimatization: August 7, 2023
    - 1st Scrimmage: August 16, 2023
    - Week 0: August 26, 2023
    - Group State Finals: November 17, 18, 19
    - Group Finals: Week of Thanksgiving or After (Pending availability of MetLife & Rutgers)
    - 2024-2025: rewrite the use of the **"Multiplier"**
      - Public vs Private Schools point system
  - **Jessie DeLucia 12th - NJSIAA National Girls & Women in Sports Day**
    - Sports: Volleyball, Swimming, Lacrosse
3. Shore Conference
  - 2023 Fall Scheduling
  - 2023 Football Schedule (Handout)
4. 100th Thanksgiving Day game
  - a. Discussion on Ending the Annual Game
5. NCAA

### Initiatives to advance racial equity.

In 2020, the NCAA identified eight action items designed to address racial justice and equity at the National Office and to foster a culture that advances racial equity within its membership. Review of initial-eligibility requirements and specifically the role of standardized tests is identified as one of the action items.

Removed the Standardized Test requirement for 2023 enrollees and beyond.

During the 2023 NCAA Convention, Divisions I and II adopted legislation to remove standardized test scores from initial-eligibility requirements for student-athletes who initially enroll full time on or after August 1, 2023. The vote was based on the recommendation from the Standardized Test Score Task Force, a specialized group charged with reviewing initial-eligibility requirements as part of the NCAA's eight-point plan to advance racial equity.

Eight Action Items

1. Conduct or host programming for national office staff and the membership.
2. Review policies and procedures (and other manuals) for inclusive language.
3. Implement unconscious bias training for all national office staff and add it as part of the onboarding process for new employees.
4. Engage and provide service to the local community.
5. Develop and sustain programming and initiatives that will result in impactful outcomes, enhance the visibility, and contribute to the success and experience of Historically Black Colleges and Universities student-athletes, administrators and coaches.
6. ***Review initial-eligibility requirements, specifically the requirement for the SAT/ACT.***
7. Review the NCAA Academic Progress Rate and its impact on historically Black colleges and universities and other limited-resource schools.
8. Work with coaches' associations to seek student-athlete input and participation in changes to conference-level and national-level rules and policies.

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**ATHLETICS COMMITTEE GOALS**

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statute; federal guidelines; and policy revisions pertaining to athletics.



GIFTS TO SCHOOL

Monmouth University  
 Arnice King  
 Student Athlete Advisory  
 Committee, MSAAC

Audrey W. Clark School  
 Wave of Wishes  
 Holiday, Gift Cards  
 Value: (\$1,300.00)

NFL Play 60  
 Amy Zambrano

School Based Youth Services  
 T-shirts  
 Value: (\$600.00)

Pete Wersinger

Long Branch High School  
 Wrestling Warm -Ups  
 Value: (\$1800.00)

Junior Rosario

Long Branch High School  
 Wrestling T-Shirts  
 Value: (\$250.00)

Joe Giordano

Long Branch High School  
 Wrestling Knit Hats  
 Value: (\$308.00)



# MINUTES

APPENDIX H-1

## GOVERNANCE COMMITTEE MEETING MINUTES

Wednesday, February 8, 2023 - 6:30 pm

### COMMITTEE MEMBERS PRESENT:

Avery Grant  
Rick Garlipp  
Theresa Dangler

### ADMINISTRATORS PRESENT:

Francisco E. Rodriguez  
JanetLynn Dudick, Ph.D.  
Frank Riley  
Jena Valdiviezo, Ed.D.

### COMMITTEE MEMBER NOT PRESENT:

Joseph Ferraina, Chair

The Committee and Administrators reviewed and discussed the Policies and Regulations as listed. They will be presented to the full Board at its next scheduled meeting on February 22, 2023.

### COVID-19 Policy Updates:

- P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (Abolished)
- P 1648.13 School Employee Vaccination Requirements (M) (Abolished)

### By law, Policy, and Regulation Updates:

- P 0152 Board Officers (Revised)
- P 0161 Call, Adjournment, and Cancellation (Revised)
- P 0162 Notice of Board Meetings (Revised)
- P & R 2423 Bilingual and ESL Education (M) (Revised)
- P 2425 Emergency Virtual or Remote Instruction Program (M) (Revised)
- R 2425 Emergency Virtual or Remote Instruction Program (M) (New)
- P & R 5200 Attendance (M) (Revised)
- P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
- P 8140 Student Enrollments (M) (Revised)
- R 8140 Enrollment Accounting (M) (Revised)
- P & R 8330 Student Records (M) (Revised)
- R 8420.2 Bomb Threats (M) (Revised)
- R 8420.7 Lockdown Procedures (M) (Revised)
- R 8420.10 Active Shooter (M) (Revised)



## ALERT 229

### COVID-19 Policy Updates

#### **P 1648.11 – The Road Forward COVID-19 – Health and Safety (M) (Abolished)**

The New Jersey Department of Education (NJDOE) released The Road Forward Guidance in June 2021. Strauss Esmay developed Policy Guide 1648.11 and its corresponding Appendices in August 2021 to address The Road Forward Guidance recommendations for school districts. The NJDOE has not released any recommendations or requirements regarding protocols for COVID-19 for the 2022-2023 school year leaving school districts to locally-develop COVID-19 related protocols for the 2022-2023 school year. Therefore, Strauss Esmay recommends school districts abolish Policy 1648.11 as the requirements therein are no longer required by the NJDOE. Any local protocols developed and implemented with Policy Guide 1648.11 may be maintained by the school district in a separate Board approved document as a Policy is no longer required.

Policy Guide 1648.11 is **ABOLISHED**

#### **P 1648.13 – School Employee Vaccination Requirements (M) (Abolished)**

On August 15, 2022, the Governor issued Executive Order (EO) 302. EO 302 rescinded the requirements of EO 253, which was issued on August 23, 2021. EO 253 required all public, private, and parochial preschool programs and elementary and secondary schools, including charter and renaissance schools, to adopt a policy that required all covered workers to either provide adequate proof to the school district that they have been fully vaccinated or submit to COVID-19 testing at minimum one to two times weekly. Strauss Esmay addressed the requirements of EO 253 by drafting and distributing Policy Guide 1648.13 – School Employee Vaccination Requirements. As a result of the Governor issuing EO 302, Strauss Esmay recommends school districts abolish Policy Guide 1648.13.

Policy Guide 1648.13 is **ABOLISHED**

By law, Policy, and Regulation Updates:

P 0152 – Board Officers (Revised)

Bylaw Guide 0152 has been revised to provide additional clarification on a few issues. The existing Bylaw Guide 0152 indicates a Board President and Vice President shall be elected with a majority vote of the Board members present and constituting a quorum and the procedure shall be repeated until someone receives a majority vote of the Board members present and constituting a quorum. Unfortunately, the statute, N.J.S.A. 18A:15-1, is silent as to the number of votes required for electing Board officers, which would permit a Board to require the Board President and Vice President to be elected with a majority vote of all members of the Board. In addition, *Martello v. Board of Education of the Township of Willingboro* indicates a Board officer can be elected with a plurality of members voting when more than two candidates are seeking one seat, which is not an option Boards typically consider. Therefore, Bylaw Guide 0152 has been revised to provide a Board two options for electing Board officers – one with a majority vote of the members of the Board present and the other with a majority vote of all members of the Board. N.J.S.A. 18A:15-2, the statute governing the removal of a Board President or Vice President, requires a majority vote of all the members of the Board. This revision has been made in the last paragraph of Bylaw Guide 0152. Bylaw Guide 0152 is not mandated, but is highly recommended.

Bylaw Guide 0152 is **RECOMMENDED**

P 0161 – Call, Adjournment, and Cancellation (Revised)

Bylaw Guide 0161 has been revised to better align with the current governing statute, N.J.S.A. 18A:10-6, and administrative code, N.J.A.C. 6A:32-3.1. These minor revisions are not substantive, but provide additional details in the current administrative code regarding the process for calling a special meeting. Bylaw Guide 0161 is recommended.

Bylaw Guide 0161 is **RECOMMENDED**

P 0162 – Notice of Board Meetings (Revised)

Bylaw Guide 0162 has been revised to better align with the current governing statute, The Open Public Meetings Act, and N.J.S.A. 18A:10-6. Bylaw Guide 0162 has been updated to provide: the statutory definition of “adequate notice” from N.J.S.A. 10:4-8, the Open Public Meetings Act; additional details on a Board conducting an emergency meeting without adequate notice; and some additional details on the requirements for a *RICE* notice. These revisions are not substantive, but provide additional details regarding notice of Board meetings. Bylaw Guide 0162 is recommended.

Bylaw Guide 0162 is **RECOMMENDED**



P 2423 – Bilingual and ESL Education (M) (Revised)  
R 2423 – Bilingual and ESL Education (M) (Revised)

Revisions in N.J.A.C. 6A:15 – Bilingual Education required updates to Policy and Regulation Guides 2423 – Bilingual and ESL Education. A few of the key revisions include: the addition of an alternate English language proficiency assessment for students who meet the criteria for Statewide alternate assessments, pursuant to N.J.A.C. 6A:14-4.10, to assess their English language proficiency on listening, speaking, reading, and writing, that is aligned to the State's academic achievement standards; a revision to the definition of "native language"; and a requirement school districts administer the Statewide home-language survey to determine which students have a native language other than English. A Statewide screening process is a change from the district being required to develop their own screening process. Policy and Regulation Guides 2423 are mandated.

Policy Guide 2423 is **MANDATED**  
Regulation Guide 2423 is **MANDATED**

P 2425 – Emergency Virtual or Remote Instruction Program (M) (Revised)  
R 2425 – Emergency Virtual or Remote Instruction Program (M) (New)

N.J.S.A. 18A:7F-9 was approved in June 2020 codifying provisions for virtual or remote instruction to meet the 180-day requirement when schools are closed for a period longer than three consecutive school days due to a declared state of emergency, declared public-health emergency, or a directive by the appropriate health agency or officer. Strauss Esmay developed Policy Guide 2425 – Emergency Virtual or Remote Instruction Program and provided it to districts in October 2021. The 2020 statute required the Commissioner of Education to define virtual or remote instruction and establish guidance for school districts. As a result, a new administrative code section, N.J.A.C. 6A:32-13.1 – Virtual or Remote Instruction was adopted by the State Board of Education in July 2022. N.J.A.C. 6A:32-13.1 provides the detailed requirements to be addressed in the district's proposed virtual or remote program. A school district must annually submit to the Commissioner of Education a proposed program of virtual or remote instruction that meets the Commissioner-established criteria.

In accordance with N.J.A.C. 6A:32-13.1(b), the Superintendent shall have the authority to implement the school district's program of virtual or remote instruction.

On August 17, 2022, the New Jersey Department of Education (NJDOE) published a Broadcast titled "Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year". The Broadcast restated the legal requirement that school districts must annually submit a proposed program for emergency virtual or remote instruction (Plan) to the Commissioner. Attached to the Broadcast was a guidance document titled "Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year (SY)," which includes an Attestation for the 2022-2023 school year and a LEA Checklist for Virtual or Remote Instruction Programs for the 2022-2023 School Year that identifies components that must be included in the district's Plan.

Policy Guide 2425 has been revised and a new Regulation Guide 2425 has been developed to comply with N.J.S.A. 18A:7F-9; the new administrative code, N.J.A.C. 6A:32-13.1; and the August 17, 2022



NJDOE Guidance. The revisions in the existing Policy Guide incorporate some of the provisions in N.J.A.C. 6A:32-13.1 and the new Regulation Guide aligns with the details included in N.J.A.C. 6A:32-13.1. Policy and Regulation Guides 2425 provide the statutory and administrative code requirements for a school district's Plan which was required to be submitted to the Commissioner by September 30, 2022 and annually thereafter.

Policy and Regulation Guides 2425 are not the school district's Plan as the Plan must be developed and be consistent with the statutory and administrative code requirements. Strauss Esmay recommends districts utilize the NJDOE Guidance and Policy and Regulation Guides 2425 in developing their Plan for virtual or remote instruction.

The NJDOE Guidance was published on August 17, 2022. Strauss Esmay posted the revised Policy Guide 2425 and the new Regulation Guide 2425 with a Summary for download from our website on August 30, 2022. We provided these Guides to school districts with time to develop a Plan to meet the September 30, 2022 submission date to the Commissioner. Policy and Regulation Guides 2425 must be adopted by the Board and are mandated. Assuming all school districts have accessed and adopted Policy and Regulation Guides 2425 since they have been available for download since August 30, 2022, a copy of these Guides are not included in this Policy Alert. If a school district has not yet adopted updated Policy and Regulation Guides 2425, they are still available for download under the Policy Alerts tab – "Other Downloads" section on the Strauss Esmay website.

Policy Guide 2425 is **MANDATED**  
Regulation Guide 2425 is **MANDATED**

P 5200 – Attendance (M) (Revised) R 5200 – Attendance (M) (Revised)
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Revisions in administrative code sections N.J.A.C. 6A:32-8.1 through 8.6 required updates to Policy and Regulation Guides 5200. In reviewing a school district's attendance Policy and Regulation, it is important to be familiar with the distinction between daily student attendance recorded in the school register for State and Federal reporting purposes and how student absenteeism is addressed for the purposes of district-level decision-making. There are rules for excused and unexcused absences for reporting absences in the school register in accordance with State and Federal reporting requirements pursuant to N.J.A.C. 6A:32-8.1 through 8.6 and provided in Section A. of the updated Regulation Guide 5200. There are different rules for a school district to locally determine excused and unexcused absences for the purposes of expectations and consequences regarding truancy, student conduct, promotion, retention, and award of course credit pursuant to N.J.A.C. 6A:16-7.6 and provided in Section B. of the updated Regulation Guide 5200. There are only a few excused absences for recording in the school register while excused and unexcused absences under N.J.A.C. 6A:16-7.6 are determined locally.

Recent revisions in N.J.A.C. 6A:32 have been incorporated into Policy and Regulation Guides 5200. Section A. of the Regulation Guide related to the school register has been removed as the definitions in this section have been updated and positioned in other sections of the Regulation Guide. Section A. of the revised Regulation Guide now addresses the school register requirements outlined in N.J.A.C. 6A:32-8.1 through 8.6. Section B. of the revised Regulation Guide addresses a Board locally determining excused and unexcused absences for the purposes of truancy, student conduct, promotion, retention, and award of course credit and has been revised to include several additional options for a Board to excuse absences. All these options to excuse absences in Section B. of the Regulation Guide are at the Board's discretion. School districts are typically more lenient in excusing absences than the school register is because N.J.A.C. 6A:16-7.6.(a)4. and Section G. of the revised Regulation Guide requires extensive school staff resources and responses for unexcused absences of four cumulative



unexcused absences, five to nine cumulative unexcused absences, and ten or more cumulative unexcused absences in a school year. Policy Guide 5200 adds the definition of “parent” and the word “retention” in the second paragraph. Policy and Regulation Guides 5200 are mandated and must be adopted by the Board.

Policy Guide 5200 is **MANDATED**  
Regulation Guide 5200 is **MANDATED**

#### P 5512 – Harassment, Intimidation, or Bullying (M) (Revised)

On August 29, 2022, the New Jersey Department of Education (NJDOE) provided school districts with an updated Model Policy for Prohibiting HIB. The 2022 NJDOE Model Policy incorporated HIB revisions made in the administrative code in 2017 and revisions made in the Anti-Bullying Bill of Rights Act (ABR) statute in January 2022. The 2022 NJDOE Model Policy included “Minimum Model Policy Language” and “Issues for Consideration in Local Model Policy Development”. The “Minimum Model Policy Language” for each section of the 2022 NJDOE Model Policy addressed the language that must be included in a school district’s policy, while the “Issues for Consideration in Local Model Policy Development” for each section of the 2022 NJDOE Model Policy addressed issues the school district may consider in developing policies and procedures that fit its own unique situation.

Strauss Esmay revised Policy Guide 5512 to align with the new 2022 NJDOE Model Policy to include all the “Minimum Model Policy Language” and several provisions included in the “Issues for Consideration in Local Model Policy Development” that are consistent with the ABR, the administrative code, and case law to provide additional guidance to school districts in implementing the ABR.

Below are a few key issues in this updated Policy Guide 5512:

1. New NJDOE-approved report forms (HIB 338 Form), one for school personnel and one for families and caregivers, are required to be used to report allegations of HIB;
2. A student intervention plan for a student who is an offender in three HIB incidents occurring within one school year may require the student and parent complete a class or training program to reduce HIB behavior;
3. The HIB 338 Form includes a section for the Superintendent, in a district that uses a preliminary determination option, to approve each preliminary determination decision not to complete an investigation. Therefore, the Superintendent is required to approve all preliminary determinations made by the Principal, in consultation with the anti-bullying specialist, not to complete an investigation;
4. The Principal, in a district that uses a preliminary determination option, must notify the parents of the alleged offender and victim with formal notice of the decision not to initiate a HIB investigation. Such decision is appealable pursuant to Board of Education policies and procedures governing student grievances and thereafter to the Commissioner; and
5. The long lists of factors for determining consequences and remedial measures and examples of consequences and remedial measures included in the 2012 Model Policy and included in the existing Policy Guide 5512 have been removed and replaced with the Appendix A lists that were included with the 2022 NJDOE Model Policy. Many of the items are similar.

Strauss Esmay updated Policy Guide 5512 and it has been available for download with a Summary on the Strauss Esmay website since October 3, 2022. The reason for the many strike-throughs in the



updated Policy Guide 5512 is due to aligning Policy Guide 5512 to match the 2022 NJDOE Model Policy. There are instances where the language in the existing Policy Guide 5512 is removed and inserted into another section of the updated Policy Guide requiring a ~~strike-through~~ on one page and the same or similar **bold** language inserted on a different page. The school district must submit this updated Policy 5512 to the Executive County Superintendent (ECS) within thirty days of Board adoption. Based on the number of HIB Policies that will be sent to the ECS, it will be helpful to the ECS to review a school district HIB Policy that is aligned with the 2022 NJDOE Model Policy. In the event the NJDOE provides additional guidance, Strauss Esmay will revise Policy Guide 5512 accordingly. Assuming all school districts have accessed and adopted this Policy Guide 5512 since it has been available for download since October 3, 2022, a copy of this Guide is not included in this Policy Alert. If a school district has not yet adopted this updated Policy Guide 5512 it is still available for download under the Policy Alerts tab – “Other Downloads” section on the Strauss Esmay website.

Policy Guide 5512 is **MANDATED**

P 8140 – Student Enrollments (M) (Revised)  
R 8140 – Enrollment Accounting (M) (Revised)

N.J.A.C. 6A:32-8.1 and 8.2 were recently revised and Strauss Esmay has updated Policy and Regulation Guides 8140 to reflect the changes in the administrative code. Regulation Guide 8140 has been revised to include the newly created definition “days in membership” that was added to N.J.A.C. 6A:32-2.1 replacing the definition for “average daily attendance”. The requirement to keep separate registers depending on a student’s grade or classification has been removed from N.J.A.C. 6A:32-8.1 and is reflected in the revised Policy Guide 8140. The equation for calculating average daily attendance has been removed from N.J.A.C. 6A:32-8.2 and Regulation Guide 8140 has been revised to reflect this change. The data collection process for the Application for State School Aid has been revised to assign data collection responsibilities to the Superintendent or designee and the School Business Administrator/Board Secretary or designee. There are also several minor edits to both Policy and Regulation Guides 8140 to reflect changes to the language in N.J.A.C. 6A:32-8.1 and 8.2. Policy and Regulation Guides 8140 are mandated.

Policy Guide 8140 is **MANDATED**  
Regulation Guide 8140 is **MANDATED**

P 8330 – Student Records (M) (Revised)  
R 8330 – Student Records (M) (Revised)

Recent revisions in administrative code sections N.J.A.C. 6A:32-2.1 and N.J.A.C. 6A:32-7.8 required revisions in Policy and Regulation Guides 8330. The revisions in Policy Guide 8330 are minor with most of the changes being citation and language updates. The majority of these revisions are located in Regulation Guide 8330. Regulation Guide 8330 has been revised to align with the appropriate administrative code sections. Policy and Regulation Guides 8330 are mandated.

Policy Guide 8330 is **MANDATED**  
Regulation Guide 8330 is **MANDATED**

R 8420.2 – Bomb Threats (M) (Revised)  
 R 8420.7 – Lockdown Procedures (M) (Revised)  
 R 8420.10 – Active Shooter (M) (Revised)

N.J.A.C. 6A:16-5.1 – School Safety and Security Plans requires each school district to develop and implement comprehensive plans, procedures, and mechanisms that provide for the safety and security at the school district's public elementary and secondary schools. N.J.A.C. 6A:16-5.1(b)1. indicates the plans, procedures, and mechanisms shall be consistent with the provisions of this administrative code section and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq. and the Commissioner of Education. N.J.A.C. 6A:16-5.1(b)2. indicates the plans, procedures, and mechanisms shall be reviewed annually and updated as appropriate.

Strauss Esmay's Policy Guide 8420 – Emergency and Crisis Situations includes all the provisions of N.J.A.C. 6A:16-5.1. In addition, Strauss Esmay previously developed the following nine corresponding Regulation Guides that address specific crisis situations:

1. Regulation Guide 8420 – Emergency and Non-Fire Evacuation Plan
2. Regulation Guide 8420.1 – Fire and Fire Drills
3. Regulation Guide 8420.2 – Bomb Threats
4. Regulation Guide 8420.3 – Natural Disasters and Man-Made Catastrophes
5. Regulation Guide 8420.4 – Kidnapping
6. Regulation Guide 8420.5 – Asbestos Release
7. Regulation Guide 8420.6 – Accidents To and From School
8. Regulation Guide 8420.7 – Lockdown Procedures
9. Regulation Guide 8420.10 – Active Shooter

These Regulation Guides were developed and are consistent with New Jersey statutes and administrative codes and in accordance with most recent guidance (Critical Incident Response – Procedures for School Administrators, Faculty, and Staff) provided to school districts from the New Jersey Office of Homeland Security and Preparedness and the Commissioner of Education in 2010.

N.J.A.C. 6A:16-5.1 requires school districts to locally develop crisis plans and procedures, but does not require adoption of a specific plan or procedure for crisis situations. School districts are free to adopt and implement their own crisis plans and procedures provided they are consistent with the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq. and the Commissioner of Education. In light of tragic events occurring in schools the past several years, school districts have been reviewing their crisis plans and procedures with special attention to Regulation Guide 8420.2 – Bomb Threats, Regulation Guide 8420.7 – Lockdown



Procedures, and Regulation Guide 8420.10 – Active Shooter. Recently, school districts have locally developed bomb threat, lockdown, and active shooter plans and procedures that may or may not be consistent with all the provisions of the guidance provided to school districts from the New Jersey Office of Homeland Security and Preparedness and the New Jersey Department of Education in 2010 as these plans are more than twelve years old. “Run, Hide, and Fight” and “Alert, Lockdown, Inform, Counter, and Evacuate” (A.L.I.C.E.) are just a few of the active shooter and lockdown programs adopted by school districts.

In anticipation of school districts reviewing and updating their bomb threat, lockdown, and active shooter plans and procedures, Strauss Esmay revised Regulation Guides 8420.2, 8420.7, and 8420.10 to remove the procedures developed and provided to school districts from the New Jersey Office of Homeland Security and Preparedness and the New Jersey Department of Education in 2010. These three Regulation Guides have been revised to indicate the bomb threat, lockdown, and active shooter procedures will be included in the school district's plans, procedures, and mechanisms for school safety and security in accordance with the provisions of N.J.A.C. 6A:16-5.1 and Policy 8420 – Emergency and Crisis Situations. Considering these plans, procedures, and mechanisms will be included in the school district's crisis plans, these plans, procedures, and mechanisms should not be included in a Regulation subject to public access. Therefore, revised Regulation Guides 8420.2, 8420.7, and 8420.10 should be included in the district's Policy and Regulation Manual as these Guides reference the procedures included in the district's crisis plans. The remaining Regulations R 8420, R 8420.1, R 8420.3, R 8420.4, R 8420.5, and R 8420.6 can remain in Regulations as public access to these Regulations and the procedures do not pose the same level of risk as bomb threats, lockdown, and active shooter procedures. However, a district may decide to move the procedures outlined in the remaining Regulations into the district's crisis manual if desired.

A school district that has not recently reviewed Regulation Guides 8420.2, 8420.7, and 8420.10 should review their procedures and be sure the district's crisis plans are up-to-date.

Regulation Guide 8420.2 is **MANDATED**  
Regulation Guide 8420.7 is **MANDATED**  
Regulation Guide 8420.10 is **MANDATED**

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

IN THE COUNTY OF MONMOUTH

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **Employee ID #5168**, an Instructional Assistant, effective January 23, 2023, pending the outcome of an investigation.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: February 22, 2023

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

IN THE COUNTY OF MONMOUTH

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **Employee ID #8837** an Instructional Assistant, effective January 31, 2023, pending the outcome of an investigation.

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: February 22, 2023



RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

IN THE COUNTY OF MONMOUTH

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **Employee ID #6967**, a Teacher, effective February 7, 2023, pending the outcome of an investigation.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: February 22, 2023

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

IN THE COUNTY OF MONMOUTH

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **Employee ID #8617**, a Teacher, effective February 9, 2023, pending the outcome of an investigation.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: February 22, 2023



RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

IN THE COUNTY OF MONMOUTH

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **Employee ID #8837**, an Instructional Assistant, effective January 31, 2023 pending the results of an investigation.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education, reinstate **Employee ID #8837**, effective February 6, 2023.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: February 22, 2023

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

IN THE COUNTY OF MONMOUTH

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **FRANK KAVANAGH**, a Technician, effective October 28, 2020, pending the result of his arrest for an offense or crime that is disqualifying in nature.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education, terminate the employment of **FRANK KAVANAGH**, effective February 3, 2023, as a result of his conviction for a crime/offense that permanently disqualifies him from serving in any position under the New Jersey Department of Education or with any contracted service provider under contract to any school or educational facility.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: February 22, 2023



**CONFERENCES****Megan Bolger****\$219.99**

Social Work High School, to attend 2-Day Intensive Trauma Treatment Certification Workshop: EMDR, CBT and Somatic-Based Interventions to Move Clients from Surviving to Thriving, Sponsored by PESI, on **April 10 & 11, 2023**, via Virtual; (Acct. # 20-453-200-300-453-20-00).

**Patricia Bruckner****\$200.66**

Teacher, Gregory School to attend NJAGC Conference 2023, Sponsored by The New Jersey Association for Gifted Children (NJAGC), on **March 17, 2023**, to be held at the Conference Center at Mercer County Community College 1200 Old Trenton Rd, West Windsor, NJ, (Acct. # 11-000-223-320-401-12-77).

**Nicholas Cartegna****\$0**

Science Teacher High School to attend 2023 AP Physics-1 Reading: College Board's Advanced Placement Program, Sponsored by College Advanced Placement Program and the Educational Testing Service, from **June 1, 2, 3, 4, 5, 6, 7, 8, and 9, 2023**, to be held at Kansas City Convention Center, Kansas City, Missouri. (No cost to District)

**Meghann Cavanagh****\$251.60**

Teacher, George L. Catrambone to attend NJAGC Conference 2023, Sponsored by The New Jersey Association for Gifted Children (NJAGC), on **March 17, 2023**, to be held at the Conference Center at Mercer County Community College 1200 Old Trenton Rd, West Windsor, NJ, (Acct. # 11-000-223-320-401-12-77).

**Samantha Covert-Pinca****\$279.00**

Teacher Middle School to attend Innovative, Phenomena-Driven Strategies to Increase Student and Learning of the Next Generation Science Standards (Grade 6-12) Sponsored by Bureau of Education & Research, on **March 29, 2023**, to be held At Home-Live Online Event (Acct. # 15-000-223-500-100-02-44)

**Jolie Dynak****\$275.00**

Teacher, Morris Avenue ECLC, to attend Shape NJ Annual Conference, Sponsored by NJAHPERD, on **February 27 & 28, 2023**, to be held at the Hyatt Regency Hotel, New Brunswick, NJ (Acct. # 20-218-200-580-390-05-44).

**Nicole Esposito****\$249.00**

Assistant Superintendent of Curriculum and Instruction to present at the Women's Conference 2023 sponsored by NJPSA on **March 28, 2023**, to be held at The Place, Somerset Park, 333 Davidson Ave, Somerset, NJ (Acct. #11-000-223-320-401-12-77)

**Emily Grosiak****\$600.00**

Teacher PPS to attend Safety Care Trainer - Recertification, Sponsored by QBS, on **March 20 2023**, to be held at the Sheraton Parsippany, NJ (Acct. # 11-000-219-500-312-11-44).

**Chantal Gudzak** **\$250.19**  
 Supervisor for Language Arts K-5, to attend NJAGC Conference 2023, Sponsored by The New Jersey Association for Gifted Children (NJAGC), on **March 17, 2023**, to be held at the Conference Center at Mercer County Community College 1200 Old Trenton Rd, West Windsor, NJ, (Acct. # 11-000-223-320-401-12-77).

**Jane Hough** **\$600.00**  
 Teacher, Audrey W. Clark, to attend Phonological Awareness Virtual, Sponsored by Institute for Multi-Sensory Education, on **April 26 & 27, 2023** to be held Virtual. (Acct. # 15-000-223-500-100-06-44).

**Nicole Petraitis** **\$279.00**  
 Supervisor Language Arts 6-12, to attend Catching Up English/Language Arts Students Who Have Fallen Behind: Strategies That Work, sponsored by Bureau of Education & Research, on **March 1, 2023**, to be held via Virtual. (Acct. #: 11-000-223-320-401-12-77).

**Francisco E. Rodriguez** **\$1873.54**  
 Superintendent of Schools to attend ISTE Live23, Sponsored by International Society for Technology Education (ISTE) on **June 25, 26, 27, & 28, 2023**, Expo Hall, Philadelphia, PA (Acct. # 11-000-223-500-100-02-44)

**Kerry Santos** **\$600.00**  
 Social Worker, PPS to attend Safety Care Trainer - Recertification, Sponsored by QBS, on **March 20 2023**, to be held at the Sheraton Parsippany, NJ (Acct. # 11-000-219-500-312-11-44).

**Jessica Sargent** **\$249.00**  
 Supervisor for Health & Physical Education to present at the Women's Conference 2023 sponsored by NJPSA on **March 28, 2023**, to be held at The Place, Somerset Park, 333 Davidson Ave, Somerset, NJ (Acct. #11-000-223-320-401-12-77)

**Ann Marie Stillman** **\$275.00**  
 Teacher, High School, to attend Shape NJ Annual Conference, Sponsored by NJAHPERD, on **February 27 & 28, 2023**, to be held at the Hyatt Regency Hotel, New Brunswick, NJ (Acct. # 15-000-223-500-168-01-44).

**Gina Zinski** **\$263.00**  
 Teacher Amerigo A. Anastasia School, to attend NJAGC Conference 2023, Sponsored by The New Jersey Association for Gifted Children (NJAGC), on **March 17, 2023**, to be held at the Conference Center at Mercer County Community College 1200 Old Trenton Rd, West Windsor, NJ, (Acct. # 11-000-223-320-401-12-77).



**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

EMP ID 6480, George L. Catrambone School principal, effective April 3, 2023.  
 EMP ID 6107, A. A. Anastasia School teacher, effective February 15, 2023.  
 EMP ID 5156, Audrey W. Clark Alternative Academy school nurse, effective February 6, 2023.  
 EMP ID 5610, District Security manager, effective March 13, 2023.  
 EMP ID 5670, Business Office confidential secretary, effective January 30, 2023.  
 EMP ID 5707, A.A. Anastasia School instructional assistant, effective March 1, 2023.  
 EMP ID 8777, Lenna W. Conrow School teacher, effective February 13, 2023.  
 EMP ID 6879, Middle School teacher, effective February 12, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

EMP ID 8608, High School teacher from January 23, 2023 to January 26, 2023.  
 EMP ID 8523, District groundsperson from January 6, 2023 to January 12, 2023.  
 EMP ID 8096, Middle School teacher effective November 7, 2022 to January 1, 2023.  
 EMP ID 6107, A. A. Anastasia School teacher from December 19, 2023 to February 6, 2023.  
 EMP ID 7825, Long Branch High School teacher from April 10, 2023 to April 17, 2023.  
 EMP ID 5610, District Security manager from February 9, 2023 to March 10, 2023.  
 EMP ID 5670, Business Office confidential secretary from December 20, 2022 to December 22, 2022, January 3, 2023 to January 27, 2023.  
 EMP ID 8777, Lenna W. Conrow School teacher from January 12, 2023 to January 24, 2023.  
 EMP ID 7985, Gregory School teacher from March 20, 2023 to June 6, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS**

EMP ID 6107, A. A. Anastasia School teacher from February 7, 2023 to February 9, 2023.  
 EMP ID 7825, Long Branch High School teacher for April 18, 2023.  
 EMP ID 8777, Lenna W. Conrow School teacher from January 25, 2023 and January 26, 2023.  
 EMP ID 7985, Gregory School teacher from June 7, 2023 to June 9, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS**

EMP ID 8523, District groundsperson from December 20, 2022 to January 5, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAYS**

EMP ID 8523, District groundsperson for January 13, 2023 and January 17, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS**

EMP ID 8608, High School teacher from January 27, 2023 to February 9, 2023.  
 EMP ID 6107, A. A. Anastasia School teacher for February 10, 2023.  
 EMP ID 8777, Lenna W. Conrow School teacher from January 27, 2023 to February 9, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

EMP ID 8523, District groundsperson from January 18, 2023 to February 28, 2023.  
 EMP ID 8608, High School teacher from February 10, 2023 to February 28, 2023.  
 EMP ID 7825, Long Branch High School teacher from April 18, 2023 to May 31, 2023.  
 EMP ID 7985, Gregory School teacher from June 10, 2023 to June 30, 2023.

**PERSONAL LEAVE OF ABSENCE USING UNPAID DAYS**

EMP ID 7773, Gregory School instructional assistant from January 17, 2023 to May 5, 2023.

**NEW POLICIES AND REVISED POLICIES AND REGULATIONS - ALERT 229**

P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (Abolished)
P 1648.13	School Employee Vaccination Requirements (M) (Abolished)
P 0152	Board Officers (Revised)
P 0161	Call, Adjournment, and Cancellation (Revised)
P 0162	Notice of Board Meetings (Revised)
P & R 2423	Bilingual and ESL Education (M) (Revised)
P 2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
R 2425	Emergency Virtual or Remote Instruction Program (M) (New)
P & R 5200	Attendance (M) (Revised)
P 5512	Harassment, Intimidation, or Bullying (M) (Revised)
P 8140	Student Enrollments (M) (Revised)
R 8140	Enrollment Accounting (M) (Revised)
P & R 8330	Student Records (M) (Revised)
R 8420.2	Bomb Threats (M) (Revised)
R 8420.7	Lockdown Procedures (M) (Revised)
R 8420.10	Active Shooter (M) (Revised)

**Monthly HIB Report**

**Reporting Period** - January 12, 2023 - February 14, 2023

**Summary:**

Total: Six (6) HIB Investigations, three (3) confirmed HIB

**Gregory School**

One (1) incident investigation, zero (0) incidents confirmed

**High School**

Five (5) incident investigations, three (3) incidents confirmed as HIB



## Long Branch Public Schools -Student Safety Data System Report- SSDS

\*Your district has certified for Report Period 1 (September 1 - December 31, 2022).

School	Incidents Completed	Total Incidents	Total Restraint/Seclusion Incidents	Trainings Completed	Programs Completed
050-Long Branch High School	<u>215</u>	<u>215</u>	<u>0</u>	<u>20</u>	<u>5</u>
060-Long Branch Middle School	<u>93</u>	<u>93</u>	<u>0</u>	<u>2</u>	<u>11</u>
065-A A Anastasia Elementary	<u>10</u>	<u>10</u>	<u>0</u>	<u>4</u>	<u>5</u>
080-Morris Avenue Elementry	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>6</u>
085-Joseph M. Ferraina Early	<u>1</u>	<u>1</u>	<u>0</u>	<u>2</u>	<u>5</u>
110-Gregory Elementary School	<u>51</u>	<u>51</u>	<u>0</u>	<u>3</u>	<u>4</u>
120-Lenna W. Conrow Elementa	<u>0</u>	<u>0</u>	<u>0</u>	<u>7</u>	<u>5</u>
300-George L Catrambone	<u>17</u>	<u>17</u>	<u>0</u>	<u>2</u>	<u>31</u>
District-Wide				<u>3</u>	<u>2</u>

Incident Total = Violence, Vandalism, Substances, Weapons, HIB Confirmed

Violence = Assault, Fight, Kidnapping, Robbery/Extortion, Sexual Assault, Sexual Contact, Threat/Simple, Threat/Criminal

Vandalism = Arson, Computer Trespass, Damage to Property, False Public Alarm, Theft, Trespass

\* Incident category totals may differ from total incidents due to multiple offenses selected for one incident.

**FIELD TRIPS**

**Long Branch, NJ** - Approximately 55 students from Long Branch High School to Amerigo A. Anastasia School and Gregory School on February 24, 2023, at no cost to the district. Students will perform in a Black History Month Assembly. Students will be chaperoned by Mr. Clark and Ms. Ruland.

**Long Branch, NJ** - Approximately 55 students from Long Branch High School to Joseph M. Ferraina, ECLC and Lenna Conrow, ECLC on February 23, 2023, at no cost to the district. Students will perform in a Black History Month Assembly. Students will be chaperoned by Mr. Clark and Ms. Ruland.

**West Long Branch, NJ** - Approximately 20 students from Long Branch High School to Shoprite Supermarket on March 08, 20, 29, 2023 and April 12, 2023 at no cost to the district. Students will learn to shop to a budget based on need and inventory, comparison shop, check out and determine the correct amount of money, change that should be received and properly bag their order based on frozen, non-frozen, heavy-light items. Students will be chaperoned by Ms. Scuorzo, Ms. Etoll, Ms. Rathjen and Ms. Santana.

**Ocean Township, NJ** - Approximately 40 students from Audrey W. Clark to Skyzone on March 24, 2023 at a cost of \$959.60 to the district. Students earned tier three as part of the SHAW behavior rewards program. Students will be chaperoned by Ms. Ruggerio, Ms. Parisi and Mr. Potter.

**Red Bank, NJ** - Approximately 40 students from Audrey W. Clark to Count Basie on February 17, 2023 at a cost of \$460.00 to the district. Students earned tier three as part of the SHAW behavior rewards program. Students will be chaperoned by Ms. Ruggerio, Ms. Parisi and Mr. Potter.

**Long Branch, NJ** - Approximately 30 students from Audrey W. Clark to Long Branch Public Library on March 03, 2023 at no cost to the district. Students are paired with mentors for various reading and math activities throughout each month, this is a reward for the student mentors. Students will be chaperoned by Ms. Hague, Ms. Sagarese and Ms. Bryk.

**Long Branch, NJ** - Approximately 22 students from Amerigo A. Anastasia School to Long Branch Public Library on March 13, 14, 15, and 17, 2023 at no cost to the district. Students will be learning on how to be environmentally friendly and what that means. Students will be chaperoned by Ms. Stiles, Ms. Horn (student teacher) Ms. Barrett, Ms. Caulfield, Mr. O'Neill, Ms. Carey and Ms. Mazzacco.

**Eatontown, NJ** - Approximately 25 students from Long Branch High School to ACI Medical and Dental School on March 07, 2023 no cost to the district. Students will be able to learn about various jobs within the Biomedical field. Students will be chaperoned by Ms. Broderick and Ms. Vyas.

**West Hampton, NJ** - Approximately 8 students from Long Branch High School Science Team to BCIT Westhampton on March 18 and 19, 2023 at no cost to the district. Students will be competing in three teamwork competitions to show Medical Innovation, Biomedical Debate and Medical HOSA Bowl. Students will be chaperoned by Ms. Broderick and Ms. Vyas and/or Ms. Monroe.



**Long Branch, NJ** - Approximately 19 students from Gregory School to Historic High School on March 2, 2023, at no cost to the district. Students will visit the School of Social Justice to work with Mr. Vito's Environmental Science class on Science labs. Students will be chaperoned by Ms. Joyce, and Ms. Turner.

**West Long Branch, NJ** - Approximately 25 students from Long Branch Middle School to Monmouth University on April 25, 2023, at no cost to the district. Students will be hosted by MU faculty and math students, take a tour and participate in three math activities. Students will be chaperoned by Ms. Barton, Ms. Bufano, Ms. Battaglia and Ms. Ortega.

**Union, NJ** - Approximately 45 students from Historic High School to Kean University on March 07, 2023, at no cost to the district. Students will be participating in the NJACAC Regional College Fair. Students will be chaperoned by Ms. Lasquinha and Ms. Peyser.

**Trenton, NJ** - Approximately 12 students from Audrey W. Clark to Old Barracks Museum on April 12, 2023 at a cost of \$136.00 to the district. Students will explore the barracks to get an appreciation for the struggle for independence during the 18th Century. Students will be chaperoned by Ms. Kiss, Ms. Boyce and Ms. King.

**Toms River, NJ** - Approximately 143 students from George L. Catrambone School to Novins Planetarium on March 10, 2023 at a cost of \$925.00 to the district. Students will learn how Earth data tables and graphical displays describe typical weather conditions expected during a particular season. Students will be chaperoned by Ms. La Rocca and Ms. Aquino and other teachers assigned to attending classes.

**Middletown, NJ** - Approximately 28 students from Audrey W. Clark to Marlpit Hall on February 22, 2023 at a cost of \$140.00 to the district. Students will explore an exhibit in honor of Black History Month called Beneath the Floorboards. Students will be chaperoned by Designated staff assigned to each class attending.

**Howell, NJ** - Approximately 45 students from Audrey W. Clark to Manasquan Reservoir on April 28, 2023 at a cost of \$140.00 to the district. Students will be participating in a nature and boat tour. Students will be chaperoned by Ms. Parisi, Ms. Lisanti, Ms. Leotsakas and Ms. Walling.

**Lincroft, NJ** - Approximately 30 students from Audrey W. Clark to Center for Holocaust, Human Rights and Genocide Education at Brookdale Community College on March 15, 2023 at a cost of \$510.00 to the district. Students will be viewing pictures and other artifacts from the Holocaust. Students will be chaperoned by Ms. Kiss, Ms. Boyce, Ms. King and Ms. Saez.

**Asbury Park, NJ** - Approximately 40 students from Audrey W. Clark to Silverball Museum on May 19, 2023 at a cost of \$560.00 to the district. Students earned tier three as part of the SHAW behavior rewards program. Students will be chaperoned by Ms. Glover, Ms. Parisi and Ms. Davis.

**Lincroft, NJ** - Approximately 20 students from Long Branch High School to Brookdale Community College on February 24, 2023, at no cost to the district. Students will be participating in The Male Minority Conference. Students will be chaperoned by Ms. Camacho, Mr. Marci and Ms. Terry.

**Middletown, NJ** - Approximately 10 students from The Historic High School to Jaques Conference Center on March 31, 2023, at a cost of \$680.00 to the district. Students will be attending the Wilbur Ray Scholarship Gala for Minority Students Pathways to College event. Students will be chaperoned by Ms. Cisek and Ms. Terry.



**Edison, NJ** - Approximately 45 students from Long Branch High School to N.J. Convention and Exposition Center on March 08, 2023, at no cost to the district. Students will be participating in a College Fair. Students will be chaperoned by Ms. Zingara and Mr. Marci.

**Lincroft, NJ** - Approximately 100 students from Long Branch High School to Brookdale Community College on May 17, 2023, at no cost to the district. Students will be participating in early bird Registration. Students will be chaperoned by Ms. Hayes, Ms. Lasquinha, Ms. Zingara, Ms. Dombrowiecki and Mr. Macri.

**Long Branch, NJ** - Approximately 55 students from Long Branch High School to Bucky James Community Center on February 28, 2023, at no cost to the district. Students will perform in a Black History Month Performance for the community outreach program, Long Branch Senior Citizens Center. Students will be chaperoned by Mr. Clark and Ms. Ruland.

**Long Branch, NJ** - Approximately 400 students from Long Branch Middle School to Ocean Avenue Beach on June 01, 2023, at no cost to the district. Students will be planting beach grass, cleaning the beach while learning about ecosystems, our local environment and local waterways. Students will be chaperoned by all 8th Grade teachers.

**Long Branch, NJ** - Approximately 10 students from Long Branch High School to Long Branch Arts & Culture Club on March 01, 2023, at no cost to the district. Students will be learning Black History through the arts. Students will be chaperoned by Ms. Jones and Ms. Muhammad.

**Long Branch, NJ** - Approximately 12 students from Long Branch Middle School to Walgreens on March 13, 2023 at no cost to the district. Students will take their knowledge from their current Health and Beauty Unit and complete a scavenger hunt in order to find certain items in the store. Students will be chaperoned by Ms. Gooch, Ms. Barone-Simon and Ms. Moriarity.

**Long Branch, NJ** - Approximately 12 students from Long Branch Middle School to Dunkin Donuts on March 30, 2023 at a cost of \$24.00 to the district. Students will practice using their AFL's skills of walking up to a counter and placing an order from a menu, waiting for their order to be ready and practicing counting their money. Students will be chaperoned by Ms. Gooch, Ms. Barone-Simon and Ms. Moriari

**Long Branch, NJ** - Approximately 12 students from Long Branch Middle School to Long Branch Post Office on April 13, 2023 at no cost to the district. Students will take their knowledge from their Postal Service Unit and will be taking letters that have been written and walk them to the post office, meet the Postmaster and receive stamps and mail the letters. Students will be chaperoned by Ms. Gooch, Ms. Barone-Simon and Ms. Moriarity.

**Union, NJ** - Approximately 40 students from Long Branch High School to Kean University on March 13 or March 14, 2023 at no cost to the district. Students will attend the Wilkins Theater featuring the performance of Shaun Boothe's Unauthorized Biography Series, a musical project that celebrates the world's greatest cultural icons through biographical hip-hop songs. Each chapter of the series captures the legacy of a positive and influential iconic figure in a documentary-style music performance. Students will be chaperoned by High School facilitators and teachers.

**PLACEMENT OF STUDENT ON HOME INSTRUCTION (RESIDENTIAL) - 2022-2023**

LearnWell

ID#: 20288438

PHP: 30 days at a rate of \$617.50 per week = \$2470.00 a month.

LearnWell

ID#: 80100068

PHP: 30 days at a rate of \$617.50 per week = \$2470.00 a month.

LearnWell

ID#: 111100011

PHP: 30 days at a rate of \$617.50 per week = \$2470.00 a month.

LearnWell

ID#: 90850076

PHP: 30 days at a rate of \$617.50 per week = \$2470.00 a month.

LearnWell

ID#: 91200117

PHP: 30 days at a rate of \$617.50 per week = \$2470.00 a month.

**PLACEMENT OF STUDENTS ON HOME INSTRUCTION - 2022-2023**

ID#: 20247111

ID#: 20347080

ID#: 20266791

**TERMINATION OF STUDENTS ON HOME INSTRUCTION (RESIDENTIAL) - 2022-2023**

ID#: 20247111

ID#: 20327084

ID#: 80100068

ID#: 111100011

ID#: 90850076